



TELEM CENTER FOR
THE AFRICAN CHILD

BOARD MEMBER APPLICATION

Telem Center for the African Child, Inc (“Telem”) is a NYC based nonprofit organization that provides cultural, educational and recreational programs throughout the year for children of African descent to explore and celebrate their heritage.

Telem is currently recruiting passionate and committed individuals to serve as Board Members.

Description of Role

As a Telem Board Member, you will support the work of Telem and provide mission-based leadership, strategic governance and fundraising. This is an extraordinary opportunity for an individual who is passionate about Telem’s mission and can help Telem grow in the areas of fundraising, grant writing, marketing, membership development and strategic planning.

Board Member Expectations

- Pay annual dues and meet annual fundraising obligations.
- Regularly attend board meetings and important related meetings.
- Participate in fundraising for the organization.
- Make serious commitment to actively participate in the board’s program planning and work.
- Volunteer for and willingly accept assignments; complete them thoroughly and on time.
- Stay informed about Telem matters, prepare well for meetings, and review and comment on minutes and reports.
- Is accountable for communicating the direction of Telem to internal and external stakeholders.

Qualifications

Ideal candidates will have the following qualifications:

- Expertise in one or more of the following areas: fundraising, grant writing, strategic planning, membership development or marketing
- A commitment to and understanding of Telem’s mission and vision
- Experience in cultivating relationships that will potentially help grow Telem’s donor and membership base

Call: 1-855-TELEM-NY; 1-855-835-3669 Email: telemcenter@gmail.com Visit: www.facebook.com/TelemCenter



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BOARD MEMBER APPLICATION

Date: _____

Name: _____

Occupation: _____

Date of Birth (MM/DD/YY): _____

Street Address: _____

City/State/Zip Code: _____

Cell Phone: _____

Email _____

Select an email account you check regularly. Most communication from Telem will be through email.

Why are you applying to become a Telem Board Member?

_____ _____ _____ _____ _____ _____
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How do you feel Telem would benefit from your involvement on the Board?

_____ _____ _____ _____ _____ _____ _____

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Skills, experience and interests (Please put an “x” next to all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Finance, accounting | <input type="checkbox"/> Grant writing |
| <input type="checkbox"/> Personnel, human resources | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Administration, management | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Non-profit experience | <input type="checkbox"/> Outreach, advocacy |
| <input type="checkbox"/> Community service | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Policy development | <input type="checkbox"/> Member Development |
| <input type="checkbox"/> Program evaluation | Other _____ |
| <input type="checkbox"/> Public relations, communications | Other _____ |
| <input type="checkbox"/> Education, instruction | Other _____ |
| <input type="checkbox"/> Special events | |

Please list boards and committees that you currently serve on, or have served on in the past.
 (You can list business, civic, community, fraternal, political, professional, recreational, religious or social organizations).

Name of the Organization	Your role/title	Dates of Service

Have you received any awards or honors that you’d like to mention?

Please list any groups, organizations or businesses that you could serve as a liaison to on behalf of Telem.

Please tell us anything else you would like to share.

Thank you for applying!

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