



TELEM CENTER FOR  
THE AFRICAN CHILD

## ADVISORY BOARD MEMBER APPLICATION

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Telem Center for the African Child, Inc (“Telem”) is a NYC based nonprofit organization that provides cultural, educational and recreational programs throughout the year for children of African descent to explore and celebrate their heritage.

Telem is currently recruiting passionate and committed individuals to serve on our Advisory Board.

### Description of Role

We envision an Advisory board that reflects diversity of talent, resources, cultures and experiences but with a unified belief in the mission and values of Telem. The Advisory Board will help Telem become sustainable and continue growing in correlation with its strategic plan. The Advisory Board serves at the pleasure of the Board of Directors and may encompass several committees and/or sub-committees to assist and inform Telem’s Board of Directors. Committees will partner with relevant Board members and/or chair when necessary to fulfill its responsibilities. Committee categories include but are not limited to: publicity, finance, development, legal, program planning and recruitment.

### Advisory Board Member Expectations

- Provide advice on areas relevant to Telem’s mission and vision to the Board of Directors.
- Convene once a year at minimum for a face-to-face or conference call meeting.
- Form committees and meet as needed to assist with goals/objectives set by the Board of Directors.
- Participate in fundraising for the organization.
- Stay informed about the organizations work and events by reviewing board meeting minutes and other reports.

### Qualifications

- Demonstrate a commitment to and understanding of Telem’s mission and vision
- Experience in cultivating relationships that will potentially help grow Telem’s donor and membership base



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**ADVISORY BOARD MEMBER APPLICATION**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email \_\_\_\_\_

Select an email account you check regularly. Most communication from Telem will be through email.

**Why are you applying to become a member of Telem’s Advisory Board?**

_____ _____ _____ _____ _____ _____
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**How do you feel Telem would benefit from your involvement on the Advisory Board?**

_____ _____ _____ _____ _____ _____ _____
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Call: 1-855-TELEM-NY; 1-855-835-3669 Email: [telemcenter@gmail.com](mailto:telemcenter@gmail.com) Visit: [www.facebook.com/TelemCenter](http://www.facebook.com/TelemCenter)

**Skills, experience and interests** (Please put an “x” next to all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Finance, accounting              | <input type="checkbox"/> Grant writing      |
| <input type="checkbox"/> Personnel, human resources       | <input type="checkbox"/> Fundraising        |
| <input type="checkbox"/> Administration, management       | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Non-profit experience            | <input type="checkbox"/> Outreach, advocacy |
| <input type="checkbox"/> Community service                | <input type="checkbox"/> Marketing          |
| <input type="checkbox"/> Policy development               | <input type="checkbox"/> Member Development |
| <input type="checkbox"/> Program evaluation               | Other _____                                 |
| <input type="checkbox"/> Public relations, communications | Other _____                                 |
| <input type="checkbox"/> Education, instruction           | Other _____                                 |
| <input type="checkbox"/> Special events                   |   |

**Please list boards and committees that you currently serve on, or have served on in the past.**  
 (You can list business, civic, community, fraternal, political, professional, recreational, religious or social organizations).

Name of the Organization	Your role/title	Dates of Service

**Have you received any awards or honors that you’d like to mention?**

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**Please list any groups, organizations or businesses that you could serve as a liaison to on behalf of Telem.**

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**Please tell us anything else you would like to share.**

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**Thank you for applying!**

**Call:** 1-855-TELEM-NY; 1-855-835-3669 **Email:** [telemcenter@gmail.com](mailto:telemcenter@gmail.com) **Visit:** [www.facebook.com/TelemCenter](http://www.facebook.com/TelemCenter)